



Ector County Commissioners' Court

May 27, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER SAMANTHA RUSSELL

The invocation was led by Commissioner Russell.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Simmons led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

There was no public comment.

2. Presentation, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *receive* a presentation from Kimley-Horn regarding the *Permian Basin Regional Planning Commissions' Safety Action Plan for the Safe Streets for All Program*.

Brandon Hardaway with the Kimley-Horn addressed the court to give a presentation regarding the Permian Basin Regional Planning Commission CSAP Project.

NO ACTION WAS TAKEN ON THIS ITEM

3. Presentation, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *receive* a presentation from Brandon

Westlake regarding the *M-Bar Ranch Energy Project*.

This item was heard after agenda item #16.

Brandon Westlake introduced Russ Keene and Kadie Kirk with Engie to discuss the N-Bar Ranch Energy Project. Russ Keene addressed the court to go over a presentation and introduce Engie. Kadie Kirk also spoke to explain the project and discussed the work that has already begun.

NO ACTION WAS TAKEN ON THIS ITEM

AWARD OF BIDS/PROPOSALS

4. Invitation for Bid Specifications: Seal Coat Aggregate II, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to *approve* the *Invitation for Bid Specifications for Seal Coat Aggregate II, Project No. 2025-IFB-087*; these specifications have been designed by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

Commissioner Hall made a motion to approve the *Invitation for Bid Specifications for Seal Coat Aggregate II, Project No. 2025-IFB-087*; these specifications have been designed by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court; a second was made by Commissioner Simmons. MOTION PASSED 5-0

5. Bid Award: Aircraft Ground Power Unit, Lucy Soto- Purchasing Director, Jon Crain- Airport Manager

To consider, discuss and take any necessary action to *approve* the award for the *Diesel-Powered Aircraft Ground Power Unit* for IFB No. 2025-IFB-077, to AERO Specialties, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Gardner to approve the award for the *Diesel-Powered Aircraft Ground Power Unit* for IFB No. 2025-IFB-077, to AERO Specialties, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

6. Grant Acceptance, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the acceptance of the *Dollar General Literacy Foundation Grant* to the Ector County Library in the amount of \$3,000.00 for summer reading books to give away, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve the acceptance of the *Dollar General Literacy Foundation Grant* to the Ector County Library in the amount of \$3,000.00 for summer reading books to give away, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

7. Grant Acceptance, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the acceptance of the *Texas Library Association/H-E-B Summer At The Library Grant* to the Ector County Library in the amount of \$1,350.00 for summer reading books to give away, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the acceptance of the *Texas Library Association/H-E-B Summer At The Library Grant* to the Ector County Library in the amount of \$1,350.00 for summer reading books to give away, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

8. Award Acceptance, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the acceptance of the *TCA Performance Support Award* to the Ector County Library in the amount of \$337.00 for Lucas Miller to perform at the Library on June 9th, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the acceptance of the *TCA Performance Support Award* to the Ector County Library in the amount of \$337.00 for Lucas Miller to perform at the Library on June 9th, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

9. TACRMP Insurance Renewal Contract Proposal Options, Sam Brijalba- Interim Human Resources Director

To consider, discuss, and take any necessary action regarding *three proposals* from TAC relating to *Deductibles and Total Contributions for "Convective Storms"* for the *TACRMP Insurance Renewal Contract*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item. The proposals are as follows: Proposal #1: a deductible of \$250,000.00 minimum/1% per building with a contribution of \$753,131.00, Proposal #2: a deductible of \$1,000,000.00 per occurrence with a contribution of \$803,341.00, Proposal #3: a deductible of \$500,000.00 per occurrence with a contribution of \$878,654.00.

Minutes Attachments

1. [Agenda Item #9.pdf](#)

Sam Brijalba, Ector County Risk Management Officer addressed the court to go over the plan proposals.

A motion was made by Commissioner Simmons to choose Proposal #3; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

10. Land Survey Cost/Fee Estimate Request, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to approve the survey cost/fee estimate associated with the future outer loop and donated land to house the future South Ector Volunteer Fire Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Judge Fawcett discussed the area of the outer loop that is being proposed stating that the land would be donated by Rockhound Solar.

Commissioner Hall made a motion to approve the survey cost/fee estimate associated with the future outer loop and donated land to house the future South Ector Volunteer Fire Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

11. Airport DGC Law & Oil/Gas Development, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding the *retention* of DGC Law in relation to the oil and gas development at the Ector County-Odessa Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to move the agenda item to Executive Session with a second by Commissioner Simmons. MOTION PASSED 5-0

A motion was made by Commissioner Hall to approve the retention of DGC Law in relation to the oil and gas development at the Ector County-Odessa Schlemeyer Field Airport, and authorize the County Judge and any other necessary party to sign all documents associated with the agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

12. Flock Safety Amendment, Lucy Soto- Purchasing Director, Mike Griffis- Sheriff

To consider, discuss and take any necessary action to *approve* the proposed *Flock Safety Amendment*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this amendment covers thirteen (13) cameras that were issued to the Environmental Enforcement Department and are being transferred to the Sheriff's Office.

Minutes Attachments

1. [Agenda Item #12.pdf](#)

Commissioner Simmons made a motion to approve the proposed *Flock Safety Amendment*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

13. Contract Renewal: Participating Entity Services Agreement (SAVNS), Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the 5th *Contract Renewal* for the *Participating Entity Services Agreement*, by and between Ector County, Texas, and Appriss Insights LLC, for the *Statewide Automated Victim Notification Service (SAVNS)*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #13 \(Denied\).pdf](#)

A motion to **deny** the renewal of the Statewide Automated Victim Notification Service (SAVNS) was made by Commissioner Simmons; Commissioner Hall seconded the motion. MOTION PASSED 5-0

14. Enterprise Zone Tax Abatement Agreement, Shelby Rigtrup- Public Information Officer, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action to *approve* the *Enterprise Zone Tax Abatement Agreement* by and between Ector County, Texas, and Van Zandt Energy Storage, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to move the agenda item to Executive Session with a second by Commissioner Gardner. MOTION PASSED 5-0

After discussion in Executive Session, a motion was made by Commissioner Simmons to table the agenda item; Commissioner Russell seconded the motion. MOTION PASSED 5-0

PERSONNEL REQUESTS

15. Hiring: Human Resources Director Position, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *select and hire* a Human Resources Director, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to move the item to Executive Session with a second by Commissioner Simmons. MOTION PASSED 5-0

Commissioner Gardner made a motion to hire Delia Ortiz as the Human Resources Director with pay starting at a step 1; a second was made by Commissioner Hall. MOTION PASSED 5-0

POLICIES/PROCEDURES

16. Library Fee Restructuring Request, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* updated room rental policies and increasing fees in the Ector County Library Rotary Room and Auditorium as the current rates are from 2003; it is requested to increase the Rotary Room from \$7.50/day to \$25/hour and to increase the Auditorium from \$15/day to \$50/hour.

Howard Marks addressed the court to give justification for the request to increase the room rental rates.

Commissioner Simmons made a motion to approve the increased rental pricing for the Rotary Room to \$25/hour and the Auditorium to \$50/hour; a second was made by Commissioner Hall. MOTION PASSED 5-0

17. ESD Appointment/Vote Procedure, Dustin Fawcett

To consider, discuss, and take any necessary action regarding the procedure and/or vote process for appointing Emergency Services District(s) Commissioners/Board Members.

A motion was made by Commissioner Hall to move the agenda item to Executive Session; Commissioner Russell seconded the motion. MOTION PASSED 5-0

After short meetings with each applicant in Executive Session, Commissioner Hall made a motion to use the ballot method for appointing Emergency Services District(s) Commissioners/Board Members; a second was made by Commissioner Gardner. MOTION PASSED 5-0

18. ESD No. 1 Appointments, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *appoint five Emergency Service District No. 1 Commissioners/ Board Members*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to table until after Executive Session; a second was made by Commissioner Russell. MOTION PASSED 5-0

After the votes were cast by each court member, Commissioner Gardner made a motion to appoint Heather Burks, Randy Lightfoot, Patti Kappauf, Kevin Searcy and John Turner to the Emergency Service District No. 1 Commissioners/Board; a second was made by Commissioner Hall. MOTION PASSED 5-0

19. ESD No. 2 Appointments, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *appoint five Emergency Service District No. 2 Commissioners/ Board Members*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to move the agenda item to Executive Session; Commissioner Hall seconded the motion. MOTION PASSED 5-0

After the votes were cast by each court member, Commissioner Gardner made a motion to appoint Heather Burks, Randy Lightfoot, Patti Kappauf, Kevin Searcy and John Turner to the Emergency Service District No. 1 Commissioners/Board; a second was made by Commissioner Hall. MOTION PASSED 5-0

DEVELOPMENT SERVICES

20. Subdivision Plat Application: Youngville Subdivision- 2nd Filing, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve a Subdivision Plat Application* located at Youngville Subdivision, 2nd filing, Replat of Lot 2, Block 4, Youngville Subdivision, in Section 12, Block 44, T-2- S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #20.pdf](#)

Commissioner Gardner made a motion to approve a *Subdivision Plat Application* located at Youngville Subdivision, 2nd filing, Replat of Lot 2, Block 4, Youngville Subdivision, in Section 12, Block 44, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

21. Subdivision Plat Application: Replat of TTF Ranch Estates- 4th Filing, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve a Subdivision Plat Application* located at Replat of TTF Ranch Estates, 4th filing, Replat of Parts of Blocks 2 & 3, TTF Ranch Estates located in Section 26, Block 44, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #21.pdf](#)

A motion was made by Commissioner Gardner to approve a *Subdivision Plat Application* located at Replat of TTF Ranch Estates, 4th filing, Replat of Parts of Blocks 2 & 3, TTF Ranch Estates located in Section 26, Block 44, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

22. Subdivision Plat Application: Ranchette Addition- 2nd Filing, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve a Subdivision Plat Application* located at Ranchette Addition, 2nd filing, Replat of Lots 1-4, Block 4, Ranchette Addition, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #22.pdf](#)

Commissioner Simmons made a motion to approve a *Subdivision Plat Application* located at Ranchette Addition, 2nd filing, Replat of Lots 1-4, Block 4, Ranchette Addition, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

PUBLIC WORKS

23. SEVFD Vehicle Maintenance Incorporation Request, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve* incorporating all South Ector Volunteer Fire Department vehicles into the *Vehicle Maintenance Program*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to deny the agenda item; Commissioner Russell seconded the motion. MOTION PASSED 5-0

CONSENT AGENDA

24. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

24a.) Line-Item Transfer- Health Department:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, Health, Educational Travel, 001-470-5161 from Lab Supplies, 001-470-5184 for \$7,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #24.pdf](#)

Commissioner Simmons made a motion to approve the proposed consent agenda; a second was made by Commissioner Hall. MOTION PASSED 5-0

BUDGET/FINANCIAL

25. Forfeiture Funds: District Attorney, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a salary payout from *District Attorney Forfeiture Funds* not presented in the original budget, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

ITEM WITHDRAWN

26. Budget Amendment: Engineering, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to FMLR Fund, Engineering, Trash Cleanup Expense, 002-820-5211 for \$248.00, and to Donated Revenues, 002-4171 for \$248.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #26.pdf](#)

A motion was made by Commissioner Simmons to approve a budget amendment to FMLR Fund, Engineering, Trash Cleanup Expense, 002-820-5211 for \$248.00, and to Donated Revenues, 002-4171 for \$248.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion.
MOTIO PASSED 5-0

27. Monthly Treasurer's Reports: Oct. 2024 - Dec. 2024, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to *approve* the *Ector County Monthly Treasurer's Reports* for October 2024, November 2024, and December 2024, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is requested that these reports be archived with the official minutes of this meeting.

Minutes Attachments

1. [Agenda Item #27.pdf](#)

Commissiner Hall made a motion to approve the Ector County Monthly Treasurer's Reports for October 2024 through December 2024; a second was made by Commissioner Simmons.
MOTION PASSED 5-0

28. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for May 27th, 2025, and review County financial statements and reports.

Minutes Attachments

1. [General Dept Pymt Report 05 27 2025.pdf](#)

2. [Trust Dept Pymt Report 05 27 2025.pdf](#)

A motion was made by Commissioner Simmons to approve the Account Payable Fund Requirements Report for May 27th, 2025; Commissioner Gardner seconded the motion.
MOTION PASSED 5-0

10:58 a.m.

Commissioner Hall made a motion to adjourn to Executive Session; a second was made by Commissioner Simmons. MOTION PASSED 5-0

1:19 p.m.

A motion was made by Commissioner Hall to reconvene; Commissioner Russell seconded the motion.
MOTION PASSED 5-0

EXECUTIVE SESSION

29. Legal Matters, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Papaw Street and current litigation, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

30. Legal Matters, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to a lease for 210 E. 4th St., Odessa, TX 79761, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

ADJOURN

Time:1:24 p.m.

With no further business to discuss a motion to adjourn was made by Commissioner Simmons with a second by Gardner. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

June 04, 2025 at 09:24 AM



Jennifer Martin, Ector County Clerk